

## Essential Reference Paper ‘B’

### *Sustainable Transport Task and Finish Group Draft Terms of Reference*

#### **Aims:**

- To review current multi-agency plans, strategies, technical documents and studies which will inform transport provision in East Herts
- To define what “sustainable transport” means for East Herts
- To develop and recommend to Environment Scrutiny a long term sustainable transport vision for East Herts which will support delivery of key objectives within District Plan and Corporate Strategic Plan
- To identify and recommend to Environment Scrutiny tangible actions and interventions that East Herts Council can undertake, either as a lead agency or in partnership, to realise that vision
- To identify and recommend to Environment Scrutiny likely resource and investment required by East Herts and partners over short (2016-21), medium (2021-2031) and long term (2031-2050) to deliver the actions.

#### **Membership:**

TBC

#### **Method and lines of enquiry:**

- 5 meetings (to be confirmed – members may feel more than 5 are required)
- Review of secondary evidence
- Invitation for people from key partner and stakeholder organisations to give evidence
- Site visits where identified as appropriate

#### **Work Programme:**

<b>Event</b>	<b>Actions</b>	<b>Lead</b>	<b>Date</b>
1 <sup>st</sup> meeting	<ul style="list-style-type: none"><li>• Agree work programme and timescales</li><li>• Review secondary evidence</li><li>• Identify suitable invitees to provide evidence</li></ul>		TBC

2 <sup>nd</sup> meeting	<ul style="list-style-type: none"> <li>• Questions and answers with invitees</li> </ul>		TBC
3 <sup>rd</sup> meeting	<ul style="list-style-type: none"> <li>• Questions and answers with invitees</li> <li>•</li> </ul>		TBC
4 <sup>th</sup> meeting	<ul style="list-style-type: none"> <li>• Summarise issues and identify recommendations</li> </ul>		TBC
Final meeting	<ul style="list-style-type: none"> <li>• Agree final draft of findings and recommendations</li> </ul>		TBC

\*please note secondary evidence includes the following documents:

- Initial review of Sustainable Transport by Lucy Gallard
- Herts County Council Local Transport Vision 2050 (technical documents)
- LSCC's Growth Commission Report
- East Herts District Plan
- Hertford Urban Design Study
- Bishop's Stortford Town Centre Planning Framework (emerging work)